



## Supplier Approval/Re-approval Quality Questionnaire

<b>Supplier Name:</b>		<b>Tel No:</b>	
<b>Supplier Address:</b>	.....	<b>Email:</b>	
	.....	<b>Website:</b>	
	.....	<b>Number of employees:</b>	
<b>Managing Director:</b>		<b>Production Capacity:</b>	
<b>Quality/ Inspection Contact:</b>		<b>Job title:</b>	
<b>Production Contact:</b>		<b>Job title:</b>	
<b>Production capabilities:</b>	..... .....		
<b>Supply Markets:</b>	..... .....		

As part of our supplier quality assurance program, and in accordance with the requirements of our ISO 9001: registration, new and periodic assessments are conducted of our suppliers and sub-contractors. Please complete and return the attached supplier questionnaire.

Information from this questionnaire will be used to update our records and enable us to maintain our approved supplier list. Any information provided will be treated in confidence.

Refer to our "Instructions to Suppliers" document, QA0009, available from the downloads section of our website

<b>Declaration</b>			
All the information provided in this document is complete, true and correct. I am authorised by the relevant personnel within my organisation to provide this information.			
<b>Signature:</b>		<b>Job title:</b>	
<b>Name:</b>		<b>Date:</b>	

QA0197/13



Has there been any changes since the last quality questionnaire you submitted?	Yes/No
If <b>Yes</b> , please detail. ..... .....	
Do you have ISO 9001 certificate? If so, please attach	Yes/No
Do you have AS9100/AS9120 certificate? If so, please attach	Yes/No
Do you have ISO 14001? If so, please attach	Yes/No
If <b>No</b> do you have any plans to achieve ISO 14001?	Yes/No
Is there an environmental policy in place? (or, do you operate to any environmental management standard?)	Yes/No
If <b>No</b> , are there any plans to implement an environmental policy? Please detail. ..... .....	
Has the company had any HSE Improvement, Environmental or Prohibition notices in the last 5 years?	Yes/No
If <b>Yes</b> , please specify ..... .....	
Does your organisation comply with UK Government Guidance on Plastic Packaging Tax?	Yes/No
Does your organisation comply with all laws and regulations applicable to its business?	Yes/No
If <b>No</b> , please specify ..... .....	
Is your organisation required to comply with the requirement of the Modern Slavery Act?	Yes/No
Has your organisation published a Modern Slavery Act Statement?	Yes/No
Does your organisation have procedures in place to manage the risks of modern slavery in the supply chain?	Yes/No
Does your organisation have in place written procedures for the detection and prevention of counterfeit products and parts in the supply chain?	Yes/No
Can you offer full batch traceability (Material Certs, Manufacturing records, test Certs etc)	Yes/No
If yes, what methods do you use to ensure traceability integrity?	



How long are manufacturing and inspection records maintained?	
Are all your products compliant to the latest ROHS and REACH directives?	Yes/No
If <b>No</b> , please state which are not compliant	
.....	
.....	
Conflict Mineral Reporting;	
Is the 3TG [Tin, Tantalum, Tungsten and Gold] intentionally added to your product[s]?	Yes/No
Is the 3TG necessary to the production of your products/contained within finished product?	Yes/No
Does 100% of the 3TG [necessary to the functionality/product of products] originate from recycled/scrap?	Yes/No
Additional comments if applicable	
.....	
.....	
.....	

Please provide an updated contacts list for our records

Title	Surname	Forename(s)	Job title	Ext / DD / Mobile	Email